

UPRS - MyUsers

Help

Vers. 3.0 of 03/09/2012

Receiving PASSWORD and PUK

- ❑ Check to have the “First Access documentation”:
 - ✓ User-id (See communication first access userID)
 - ✓ Password (See communication first access password)
 - ✓ PUK (See communication first access PUK)

Communication first access password

Corso Agnelli 200
10100 TORINO
ITALIA

Fiat Auto

MyUsers

To: XXXXXX **From:** Fiat Auto I.S.&L.M.
Fax: **Date:** 9/3/2012

Object: Communication of PASSWORD for initial Access to Fiat Applications

FAO: users ~~admin@oliver.ramos~~ and dealership/workshop owner.

You will receive a separate communication regarding USER-ID and PUK. Should either of the two communications fail to reach you, contact your reference importer.

IMPORTANT: this contains information necessary to use the MyUsers application for profiling/generating user accounts for dealership personnel who require access to Fiat Auto applications.

XXXXXX

Turin, 9/3/2012

Fiat Group Automobiles has prepared the MyUsers application for the creation and management of user accounts for accessing link.e entry Dealer Portal (<http://linkentriv.fiat.com>).

To access the MyUsers application, the administrator account which has been temporarily assigned to Mr. Oliver Ramos must be used, as dealership/workshop owner, or as delegate of the owner.

The User Name to be used is: XXXXXX

The password to be used when accessing for the first time is: Uj43y!7r5

The PUK to be used when accessing for the first time will be sent in a separate communication via fax or e-mail.

After accessing for the first time, you will be asked to enter a new password which you should preserve personally.

The following address must be used to access the MyUsers application:

- <http://myusers.fiat.com>

With the administrator account assigned to you, you will be able to create user accounts for application access for the dealer code XXXXXX and for all the dealer codes associated with it.

Please note that on the MyUsers site, in the Login page, there is a guide to first-time access. To reset the password, should this be lost, you can use the PUK code for a limited number of times, after which you will have to contact your reference importer. Please note that the same password can be used to access the link.e entry portal with the user account %USERID.D001% which is assigned to you.

The details held for Mr. XXXXXX

- telephone: XXXXXX
- fax: XXXXXX
- e-mail: XXXXXX

Should any of these details be incorrect, or should you wish to delegate Fiat application user account management to another person within your organisation, you can access the MyUsers application to change them yourself (Personal Details Management Section). Please note that failure to access MyUsers for more than 6 months will result in the deactivation of the administrator account (defined as Code-dealership.admin).

When you access the application, you will find the information necessary to manage user accounts and the associated credentials:

- Yours sincerely,
- Security Office,
- Claudio Rando.

Communication first access PUK

Corso Agnelli 200
10132 TORINO
ITALIA

Fiat Auto

MyUsers

To: XXXXXX **From:** Fiat Auto I.S.&L.M.

Fax: _____ **Date:** 9/3/2012

Object: Communication of USERID and PUK for Initial Access to Fiat Applications

FAO: user administrator, Oliver Ramos and dealership/workshop owner.

You will receive a separate communication regarding USER-ID and PASSWORD. Should either of the two communications fail to reach you, contact your reference importer.

IMPORTANT: this contains information necessary to run the MyUsers application for profiling/generating user accounts for dealership personnel who require access to Fiat Auto applications.

XXXXXX

Turin, 9/3/2012

Fiat Group Automobiles has prepared the MyUsers application for the creation and management of user accounts for accessing link.e entry Dealer Portal (<https://linkentry.fiat.com>).

To access the MyUsers application, the administrator account which has been temporarily assigned to Mr. Oliver Ramos must be used, as dealership/workshop owner, or as delegate of the owner.

The User Name to be used is: XXXXXX

The PUK to be used when accessing for the first time is: B3660
1E33B9AC0B6E

The password to be used when accessing for the first time will be sent in a separate e-mail communication to this address.

After accessing for the first time, a new personal PUK will be generated which you should preserve personally.

The following address must be used to access the MyUsers application:

- <https://linkentry.fiat.com>

With the administrator account assigned to you, you will be able to create user accounts for application access for the dealer code XXXXXX

To facilitate immediate use of the services made available by Fiat Auto on [link.e entry](https://linkentry.fiat.com) (<https://linkentry.fiat.com>), we have created the following personal user account for you: %USERID.D001%.

The password to be used when accessing for the first time will be sent in a separate e-mail communication to this address.

Should the PUK be lost, it will be necessary to contact your reference importer.

Please note that on the MyUsers site, in the Login page, there is a guide to first-time access.

The details held for Mr. Oliver Ramos are:

- telephone: (XXXXXX
- fax: XXXXXX
- e-mail: XXXXXX

Should any of these details be incorrect, or should you wish to delegate Fiat application user account management to another person within your organisation, you can access the MyUsers application to change them yourself (Personal Details Management Section).

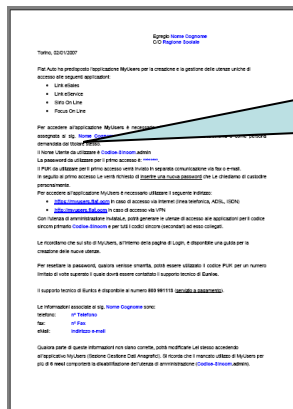
Please note that failure to access MyUsers for more than 6 months will result in the deactivation of the administrator account (defined as Code-dealership.admin).

When you access the application, you will find the information necessary to manage user accounts and the associated credentials.

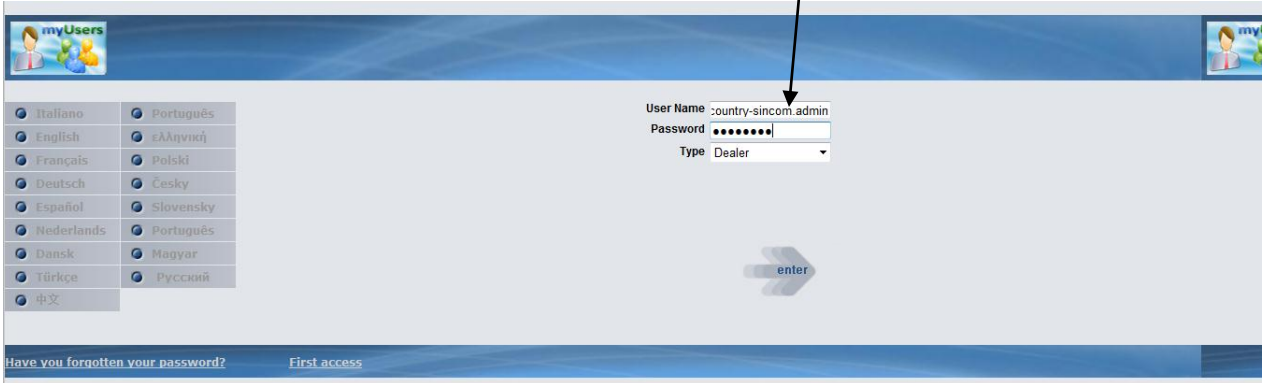
- Yours sincerely,
- Security Office,
- Claudio Rando.

First Access

❑ On the first access you need UserID and Password that you received by mail or FAX “Communication first access password”.

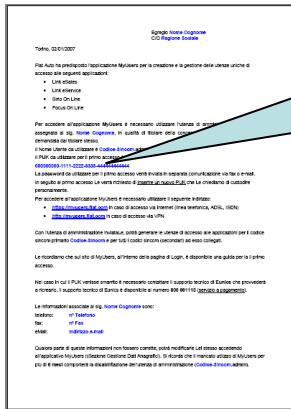


User name to use is:
countryISOcode-SincomCode.admin



Change PUK first logon

❑ After login, system needs PUK code (Communication first access PUK) to generate a new one.



PUK for the first access is:
00000000-1111-2222-3333-444444444444

Remember that if you leave operative session open without give any command we closed automatically your session due to security reasons. Warning: to esc and close correctly your session click on "Logout".

User have to change the password
Rules of inserting password

PUK - - - -

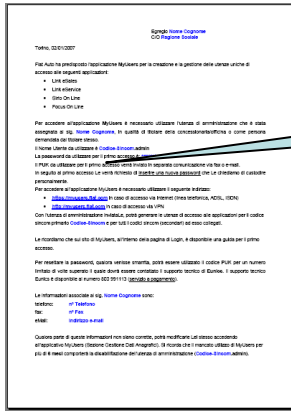
After inserting PUK click on "Check Renew PUK".

Change PUK first logon

- A new PUK will be shown by system.
- PUK is very important, need to reset the password.
- Puk is usable for a limited time.
- You could self-create a new PUK and a new password through specific button.

Change Password first Logon

❑ After re-generation of new PUK you have to create a new password. System will ask you the password you received (Communication First access Password) and then a new password.



Password for the first access is: *****

Please remember if you leave the application opened and unattended for, at least, 60 minutes; for safety reasons, the session will be disconnected. Important issue: if you want to close your session correctly, please remember to click on the 'Log out' option of the menu with your mouse.

Your password expired!
[Password rules:](#)

Old password
New password
Confirm password

PUK 26D39FF6 C684 4D6A B0A9 5781244149B4

Check: Renew PUK

26D39FF6-C684-4D6A-B0A9-5781244149B4

After compiling all fields click on
«SUBMIT»

Please be sure that name and surname are correct as your stored in MyUser. If this data is incorrect, ask your onsite MyUser Administrator to change your Personal Information.
For security reasons, we ask you to insert a new password and to remember it. If you forget your password, you can ask your onsite MyUser Administrator to reset your password.